

Copyright Notice and Take Down Policy

Chard Museum acts in good faith when making material available online. All images on this website are presently from our Photograph Collection. As the website evolves some images on the website may have restrictions for copyright reasons.

Please contact us in the event that you are the owner of copyright of any material displayed on this website which you believe infringes on your intellectual property or any other rights.

Chard Museum will acknowledge receipt of your complaint within fourteen days of receiving your written objection. Upon receipt of a valid complaint we will remove the material from our website while the matter is being investigated further.

## Please include the following information in the email:

- Your full name and contact details; email address and telephone number
- Details of the material you believe has been infringed upon and the url where you found the material
- Evidence that you are the rights holder

## Please send your email to <u>info@chardmuseum.co.uk</u> and we will answer your enquiry as soon as possible.

Draft Date:	_06 <sup>th</sup> May 2020	Author:	Howard Bailey
Adopted:		Review Date:	