

Minutes of the Chard Museum AGM held on 28th March 2018 at Chard Museum

Present : Vince Lean, Nigel Rice, Gwyneth Jackson, Shaun Jackson, Roger Carter, Maggie Carter, Linda Vijeh, Tracey Mcdonald, Bill Case, Eddie Holman, Dave Orchard, , Mr B & Mrs R Fifield, Mr D Hinners, Mr T Ridley, Judy Holman, Angela Loader, Brian Gidley, Doreen Toms, Georgina Vye, Roger Kibblewhite, Roy Davies, Doug Hislop, John Allen.

Apologies: Betty Cloake, Ann Perez, Tony Prior, Luke Talmage, Sheila Bland.

Minutes of 2018 AGM accepted and agreed by meeting as a true record.

1. Trustees Annual Report 2018 – copies had been circulated prior to the meeting. The Chairman, Vince Lean, said that not all Trustees have a nominated role. He also confirmed that a report is sent to the Charity Commission annually.
2. Chairman's Annual Report 2018 – copies had been circulated prior to the meeting. The Chairman gave a brief summary of his report stressing all the positive changes made and thanking all concerned for their hard work increasing the success of the museum. He said that he would remain as Chairman for one more year and advised that Dave Orchard would now hold the position of Vice Chairman. He also confirmed that the Arts Council accreditation had been finalised – a necessity for grant applications to be made. Linda Vijeh proposed a vote of thanks to Vince Lean for all his hard work and this was unanimous.
3. Treasurer's Report 2018 – copies had been circulated prior to the meeting. The Chairman thanked Tracey Macdonald, Treasurer, for all her hard work. Tracey said that the most worrying item was the drop in Friends recruitment but that new processes were in place for the coming year to redress this. She also confirmed that the annual prize draw would be discontinued as it has not proved to generate much profitinstead there will be draws held during the events held. Accounts accepted – Proposed by Gwyneth Jackson seconded by R Fifield.
4. Display Report 2018 – Gwyneth Jackson said that the schoolroom display had been moved downstairs to the space previously occupied by the laundry because of the steep stairs. The kitchen display area is now called 'The Old Kitchen' and some of the laundry items have been included to reflect the laundry cottage industry. Large items have been archived and the huge box mangle has been sold to a salvage firm. The Cobblers shop, which had been in situ for nearly 30 years, has also been archived. Doreen Toms has taken all the empty upstairs space to create a big sewing room display and Gwyneth thanked Doreen for all her hard work. The "Cabinet of Curiosities" has been restocked with random items and Gwyneth thanked Judy Holman for doing this. She then said that there were new video screens showing a selection of photographs and that she was researching films of cider pressing. The use of the audio pens has been extended and they have also been translated into Portuguese. Gwyneth said that there will be no winter work at the end of this season as grant applications will be made for refurbishment. Gwyneth said a big thank you to Terry Ridley and his maintenance team. The Chairman said a big thank you to Gwyneth and her team.

5. Election of Officers – election of the following officers was made :-

Position	Nominee	Proposer	Secunder	Passed
Chairperson	Vince Lean	Gwyneth Jackson	Linda Vijeh	Passed by all
Vice Chairman	Dave Orchard	Doreen Toms	Bill Case	Passed by all
Treasurer	Tracey Mcdonald	Vince Lean	Roy Kibblewhite	Passed by all
Minutes Secretary	Judy Holman	Doreen Toms	Bill Case	Passed by all
Display	Gwyneth Jackson	David Hinmers	Tracey Macdonald	Passed by all
Fund raising	Vacant			
IT and Shop	Anne Perez	Vince Lean	Tracey Macdonald	Passed by all
Custodians	Nigel Rice	Gwyneth Jackson	Dave Orchard	Passed by all
Events	Doreen Toms	Dave Orchard	Gwyneth Jackson	Passed by all
Schools/young persons	Luke Talmage	Vince Lean	Nigel Rice	Passed by all

Shaun Jackson has also joined as a Trustee but with no specific role.

6. Special resolutions – proposal of Roger Carter as Hon. President of Chard and District Museum Society in sincere appreciation of his long service and knowledge – Proposed Vince Lean Seconded Nigel Rice

7. Any other Business –

Chairman Vince Lean gave an update on the Chard Regeneration Project – SSDC had asked for our interest mid 2018, and they then funded Tim Burge, a consultant, who produced a superb report looking at CRP and outlining our future as a museum. This report suggested 5 options and the one chosen was to keep the museum in situ and have a satellite space in the new complex. The lease is up for renewal in 2021 but SSDC will have to renew – or fund the specialised storage for our 14,500 artefacts. SSDC will fund the fit out of the satellite space in the new complex – which will be unmanned. The Chairman suggested visiting other museums who have already completed their refurbishments to consider the best way forward. Our main site refurbishment will not take place before the hub is completed...but concrete plans will be in place. Vince Lean is handling the grant applications with assistance from Tim Burge and also looking at the lease options.

Vince Lean confirmed that the museum space in the new complex will now not be in the mill itself but situated in a new extension. There are lots of suggestions and ideas to consider as to how to most efficiently and effectively use the new space.

Admission fees – Vince Lean said that the museum receives £4000 pa from visitor entrance fees and asked for thoughts on the following:

1. Keeping admission at £4
2. Reducing the price to £2
3. Making it free
- 4.

A discussion followed about this and Vince Lean to produce 4 options for members to consider as it has to be a collective decision.

Vince Lean handed out copies of the Spring 2019 newsletter

Meeting closed at 8.30pm