

CHARD MUSEUM: Terms and Conditions for Receipt of Digital Artefacts

What will happen to the material?

The material will be made available for future research, your personal insights providing a valuable archive of social experience within a specific and historically significant time. Extracts of some material may be shared anonymously on websites and social media, while some may shape creative activity and future exhibitions. We will ask you to give your consent formally outlining how the material may be used.

How do you protect my digital donation (artefact)?

The Museum, its officers and volunteers cannot accept responsibility for opinions that may be expressed on the digital items donated. Opinions are usually only given to the owner or person donating a digital artefact. Individuals donated digital artefacts are covered by the Museum's

[Privacy Notice \(Data Protection\)](#)
[Copyright and Take Down Notice](#)
[Website Use Policy](#)

When will my digital donation be displayed?

Because of the complexity of displays no guarantee can be given to display every item donated. Every effort will be made to include donations in future displays and materials produced by the Museum. All donations will be archived in such a way that they will be available for future researchers. In time, the museum may need to dispose of the item but this will be in accordance with the guidelines issued by the Museum Association which favours permanent transfer to another museum.

UPDATES

Chard and District Museum may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. These Terms and Conditions for Receipt of Digital Artefacts was last updated on 23rd June 2020

Draft Date: ___ 23rd June 2020 ___ Author: ___ Howard Bailey ___

Adopted: _____ Review Date: _____